

Regular Meeting Minutes– August 15, 2018

The Mayor and the Board of Trustees of the Village of Tularosa met in a Regular Meeting on Wednesday, August 15, 2018 at 6:00 P. M. in the Court Conference Room of the Public Safety Facility located at 609 St. Francis Drive, Tularosa, New Mexico.

Present: Mayor Margaret Trujillo
Trustee Patrick A. Garcia
Trustee Robert L. Sainz
Trustee Janie Portillo
Trustee Jeni Alexander

Also present was Margaret Lucero, Village Clerk, as well as Village Attorney Jefferson Rhodes

At 6:00 P. M. Mayor Margaret Trujillo called the meeting to order asking that all rise and join her in the Pledge of Allegiance and the Salute to the Flag of the State of New Mexico.

- 1.** Consideration of Agenda and Consent Agenda
 - a. Minutes of July 18, 2018-Regular & Organizational Meeting
 - b. Site & Sign Permits-July 2018
 - c. Business Registrations- July 2018
 - d. Village Bills List
 - e. Public Library Monthly Report
 - f. Next Regular Meeting-September 19, 2018

Trustee Portillo motioned to remove item #12 from the agenda and moved to approve the agenda and consent agenda. Trustee Alexander seconded the motion to remove #12 from agenda. All trustees voted aye. Motion carried.

All matters listed under Item 1, Consent Agenda, are considered to be routine by the Village Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

2. Nancy Hudson, Children in Need of Services, asking for permission to close Granado Street and put up a tent for an event at Grill 49 on November 10 and 11, 2018

Ms. Hudson spoke about Chins and what they do. The Galaxy Gala will event will host over 500 people, serving food, drink and live music to raise funds for Chins. This is their annual fundraiser. Ms. Hudson is asking to close the street in coordination with the police and put up a tent in to accommodate the number of people who attend this big event. Trustee Garcia motioned to allow the event. Trustee Portillo seconded. All members voted aye. The motion carried.

3. Cynthia Prelo, Tularosa resident, asking the Village to take action to deal with animals at large and require property owners to clean up their property. Ferrell cat issue and property at 506 Higuera.

Ms. Prelo approached the board to ask about taking action to deal with animals at large, especially the cat problem. The Mayor stated that she was aware of the issues with the cats and the Village was working with animal control on the issue. She also stated that code enforcement about cleaning up properties.

4. Margaret Trujillo, Mayor, to approve a pay raise for Nash Kowatch in the amount of \$.50/hour for gaining his Water Level I certification.

The Mayor stated that Nash Kowatch was working extremely hard and recently passed his water level I certification. She stated that he is already slated to attend another certification examine in November for both water and waste water levels. Trustee Garcia motioned for Nash to receive a pass raise. Trustee Portillo seconded the motion. All members voted aye. Motion passed.

5. Margaret Lucero, Village Clerk, asking to approve a pay raise for Sally Singleton in the amount of \$1.00/per hour.

Margaret Lucero stated that in the 6 months that she has been the clerk, Sally comes to work every day with a smile on her face and is a pleasure to work with. Sally is an enormous help and asset to the village. She can tell you who lives where, what the average water bill is on any given resident and is a wealth of Tularosa knowledge. Sally deserves a raise, she deals with the public day in and day out, even on those water cut off days without any issues. Margaret also stated that in her investigation. Sally has never received a merit increase, only raises that every employee was entitled too. Trustee Alexander motioned to approve the raise. Trustee Portillo seconded the motion. All members voted aye. Motion passed.

6. Margaret Lucero, Village Clerk, asking to approve the closure of the Village offices and administrative leave for the day after Thanksgiving and Christmas Eve 2018.

Margaret stated that it was early to ask, but would like permission for the Village offices

to be closed for these holidays and permission to use administrative leave. She stated that she would work something out for floating holiday for those who have to work, such as police officers, dispatchers and solid waste drivers.

Trustee Portillo motioned to approve the closure and use of administrative leave, Trustee Alexander seconded the motion. All members voted aye. Motion passed.

7. Margaret Lucero, Village Clerk, MVD office update.

Margaret stated that Megan was out on bed rest pending the delivery of her baby and would return after she was released to return to work from her doctor. In the mean time, the office will be closed. We understand that this is a big inconvenience for the Villagers, however the state will not allow for us to put another employee in the position without training. Attorney Jeff Rhodes interjected that the state contract would not allow for us to place another person in that office.

8. Margaret Lucero, Grants Coordinator, approve Resolution 18-19-5 for Capital outlay project 18-C2264-STB for Legislative funding for waste water.

Margaret stated that is resolution was the last in the process for the grant that was awarded to the Village from legislative funding through capital outlay. These funds will be used to repair monitoring and linear at sewer plant.

Trustee Pat Garcia motioned to approve the resolution. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

9. Margaret Lucero, Grants Coordinator, to approve Resolution #18-19-6 to adopt 2020-2024 ICIP plans for capital projects.

Margaret asked to approve the ICIP plan for capital projects. Trustee Garcia stated that he liked the projects and the placements of each. Trustee Garcia motioned to pass the resolution for the 2020-2024 ICIP Plan. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

10. Margaret Lucero, Grants Coordinator, to approve a letter of intent to request funding through the Water Trust Board for water projects.

Margaret asked for approval to write the letter of intent to request funding through the Water Trust Board. David Shields stated that although the Water Trust Board is usually for those who are not Colonias, we would like to try and see if we are approved. Trustee Portillo motioned to approve the letter of intent. Trustee Alexander seconded the motion, all members voted aye. Motion carried.

11. Margaret Trujillo, Mayor, to approve the hiring of Barbara Sanchez to assistant cook at the Senior Center for a pay rate of \$9.50/hour with a 6 month probation period.

Mayor Trujillo stated that Barbara Sanchez had applied to the cook position at the senior center. Barbara interviewed with the Senior Center director as well. The Mayor is asking for the approval of Barbara to the Cook position with a 6 month probation period. Trustee Alexander motioned to approve the hiring of Barbara. Trustee Portillo seconded the motion. All members voted aye. Motion carried.

13. Janie Portillo, Village Trustee, is asking to request an RFP go out for garbage service for the Village.

Trustee Portillo stated that she receives a lot of calls about the trash service. She would like to see if the rates and service would be different if the Village contracted out service. Trustee Garcia stated that the Village took over trash service when the companies that were providing the village with service were leaving trash, the trucks would leave fluids and stuff on streets. Trustee Portillo stated that she was just interested in looking into it. Trustee Alexander motioned to approve an RFP for garbage service. Trustee Portillo seconded the motion.

Roll call Vote: Nay Aye Aye Aye
 Garcia Sainz Portillo Alexander

Motion passed with one Nay vote.

14. Unscheduled Correspondence and Public Comments (3 Minutes)

1. Joan Price, Village resident, was robbed. She stated that the break-ins are wide spread and she would like a Village discussion about what can be done. She stated she would like to see officers on bikes and patrolling in all black just like the robbers are doing in the neighborhoods. She has several neighbors who have experienced this as well.
2. Brian Donaldson, Village resident, said he agreed on the pay raise for Sally, and the Village should look into a special pay or merit raises for employees. He stated that he was seeing some improvement in code enforcement, as the Village was looking cleaner.
3. Susan Donaldson, Village resident, she suggested the police releasing some crime statics and holding a workshop for residents with information about stating a neighborhood watch.
4. Chris Jones, Village resident, strongly suggested a village email list for notices and general Village information. He stated he would be interested in helping with the email list and could administer it as well..
5. Jen Gruger, Property owners on Granados, super grateful to the Village for the project that is happening on Granados. Thankful for the administration for the communication about project. They are hopeful that the construction will bring more businesses downtown.
6. Samantha Chavez, update on recreation calendar and Keep Tularosa Beautiful. Tail gate party for the first home game was a huge success.
7. Tom Mckeon, November 10th is the Veterans Parade in Alamogordo. Please rethink giving administrative leave for any reason. Code enforcement, needs to be addressed in the ordinance. He also stated to reassess the garbage truck, he wants service to stay

with Village, the Village would receive the money not a private company.

15. Old Business:

16. New Business:

The Village applied for emergency water funding for the drilling of Montezuma Well. The water levels in the village were at a critical level following the fire and flooding of our water source. The Village has two wells, however one is dry and the other needed some major repairs. The repairs were done, Montezuma is now operating, and the Village is asking for assistance from USDA in emergency water funding.

17. Adjourn:

A motion was made to adjourn the meeting by Trustee Alexander at 7:34pm. All voted in favor. Meeting was adjourned.

Margaret Trujillo, Mayor

ATTEST: (seal)

Margaret Lucero, Village Clerk